



Wrestling Australia Inc

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Treasurer

The Treasurer is responsible for the financial administration of Wrestling Australia INC. In addition to good financial management skills, the Treasurer will need to be highly organised and possess high-level written and oral communication skills

The Treasurer plays a major role in ensuring the Board meets stakeholder requirements especially in managing and acquitting grant money. The Treasurer must be capable of producing timely accurate financial reports.

The Treasurer must be committed to wrestling in Australia and understand the scope of energy and time required to effectively do the job.

The Roles and Responsibilities of the Treasurer include:

- Collection of all moneys owed to WAI
- Payment of all moneys authorised by WAI
- Keeping correct financial accounts and books with full details of receipts and expenditure.
- Preparing regular financial reports for the Board of WAI
- Preparing the BAS statement
- Preparing WAI Budget for inclusion in the Annual Strategic Plan
- Preparing WAI Financial report for inclusion in the Annual Report
- Accurate timely acquittal of grant monies in accordance with stakeholders requirements
- Preparing working budgets for projects and grant applications.
- To accept the Board members competencies as listed.
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The Treasurer may delegate certain aspects of their authority but remains accountable for the action of the delegate.

The Treasurer is bound by the board's governance policies and decisions and has no authority to alter, amend or ignore these. The position of Treasurer may only exercise the powers delegated to the position by WAI constitution and WAI Board.

